



Volunteer Committee Application

101 Commerce Drive, Exton, PA 19341
(610) 363-9525
www.westwhiteland.org
Email: administration@westwhiteland.org

Get Involved in Your Community

West Whiteland Township is fortunate to have many qualified, enthusiastic residents who volunteer their time to serve on Township boards and commissions. If you're interested in giving back and making a difference in your community, we encourage you to review the responsibilities for each of group and consider how your skills and interests align.

Appointments are made by the Board of Supervisors. If you are interested in serving, please **plan to attend two meetings** of the board or commission you're applying to (meeting schedules are available on our website). Then, submit the completed application below – along with a resume, if available – by email or mail. You will receive a timely response regarding next steps in the selection process.

Applicant Information

Name	
Street Address	
City ST ZIP Code	
Phone	
E-Mail Address	

Interests

Which board or commission are you interested in joining? (More information and qualifications are provided at the end of this document.)

- Historical Commission (HC)
- Pension Advisory Board (PAB)
- Planning Commission (PC)
- Public Services Commission (PSC)
- Stormwater Task Force (SWTF)
- Volunteers in the Parks Program (VIP)
- Zoning Hearing Board (ZHB)

Special Skills or Qualifications

Please summarize any relevant skills or experience gained through employment, volunteer work, hobbies, or other activities.

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Previous Volunteer Experience

Summarize your previous volunteer experience.

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Emergency Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the information provided is accurate and complete. I understand that misrepresentation or omission of facts may result in my disqualification or dismissal as a volunteer.

Name (printed)	
Signature	
Guardian Name (if Applicant is Under 18 years of age)	
Guardian Signature	
Date	

Equal Opportunity Statement

West Whiteland Township is committed to providing equal opportunities for all applicants without regard to race, color, religion, national origin, gender, sexual orientation, age, or disability.

Thank you for your interest in volunteering with West Whiteland Township!

Responsibilities/Qualifications for Volunteer Boards, Commissions, and Committees

Historical Commission

- Township resident
- Interest in history, genealogy, or historic preservation
- Ability to attend monthly meetings and periodic site visits
- Comfortable evaluating plans and making recommendations to the Planning Commission and Board of Supervisors regarding preservation of historic resources

Pension Advisory Board

- Township resident
- Strong knowledge of investment management, portfolio analysis, and financial markets
- Experience evaluating investment performance metrics and benchmarks
- Ability to provide impartial, ethical assessments and maintain confidentiality

Planning Commission

- Township resident
- Knowledge of the area
- Skilled communicator
- General understanding of local government and public policy
- General understanding of zoning and planning policies
- Ability to view issues from multiple standpoints
- Understanding of general construction/building information such as blueprints, property descriptions, electrical and plumbing plans, etc.

Public Services Commission

- Township resident
- Knowledgeable about Township services
- Desire to act as a sounding board and conduit for ideas to improve services or address community concerns
- Have time to put into the monthly meeting and possible volunteer events
- Experience or knowledge in different areas such as marketing, utilities, environmental, etc. could be helpful

Stormwater Task Force

The Stormwater Task Force will investigate, study, identify, and make recommendations to the Board concerning various funding opportunities that may exist with respect to existing needs and future stormwater and flood resilience management planning. The Task Force would have the following responsibilities:

- Evaluate and make recommendations that improve the effectiveness of the operations of stormwater management of the Township
- Stormwater infrastructure mapping
- Stormwater engineering improvements
- Forecasting future stormwater impacts
- Stormwater code amendments
- Stormwater education
- Preliminary engineering associated with projects

Members will be residents of West Whiteland Township and possess skills including, but not limited to: civil engineering, finance, hydrology, meteorology, geology, landscape architecture, water law or water resources planning, flood control, environmental science, or related fields.

Zoning Hearing Board

- Township resident
- Basic understanding of Township Zoning Ordinances, zoning map, and Subdivision and Land Development Ordinance

Codes Board of Appeals – West Chester Area Council of Governments (COG)

- Township resident
- Familiarity with Uniform Commercial Code (UCC)
- Technical expertise in building construction (e.g., architect, engineer, contractor, inspector)
- Familiarity with applicable building codes (e.g., IBC, IRC, local codes)
- 5–10 years of relevant experience in construction, design, or code enforcement
- Good ethical standing, with no conflicts of interest or code violations
- Ability to interpret codes and make impartial, informed decisions