



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the First August Meeting

August 14, 2019

1. Call to Order

Chairwoman Theresa Santalucia called to order the first August business meeting at 6:30 p.m. Those present besides Ms. Santalucia were as follows:

Beth Jones	-	Member
Mimi Gleason	-	Township Manager
Pam Gural-Bear	-	Assistant Township Manager
John Weller	-	Planning & Zoning Director
Justin Smiley	-	Planner
Ted Otteni	-	Public Works Director
Matthew Herkner	-	Police Captain
Bill Christman	-	Solicitor

ANNOUNCEMENTS:

The Board of Supervisors met in executive session following the public meeting on July 24, on July 29, and prior to tonight's meeting to discuss matters of personnel and litigation.

Neighborhood University classes begin on September 12. You can enroll now at www.nugwc.org

There will be a curbside leaf and branch pick up on August 25.

The last concert of the season will begin at 6:30 p.m. on August 25 at Miller Park featuring the music of Chico's Vibe.

PUBLIC COMMENT:

Noah Levine was in attendance on behalf of United States Representative Chrissy Houlahan, highlighting her work during her first 200 days in office. Representative Houlihan maintains a local office in West Chester and encourages constituents to reach out to her with their concerns and questions. Board members expressed concerns with existing regulations associated with securing funding for road projects and the inability to view Sunoco's emergency plan for the pipeline. Mr. Levine assured that Representative Houlahan shares these concerns and will continue to look for improvements. Interested persons can sign up to receive Representative Houlahan's newsletter on her website.

Open House scheduled for October 29. At the same meeting, Mr. Otteni led a discussion on traffic mitigation and received feedback on ways to help reduce congestion.

2. Adoption of Police Policy – Radio Communications

Captain Herkner reviewed Lt. Deceder's Memorandum dated August 9, 2019. He explained that the policy amendment will implement a recommendation made by the County Department of Emergency Services that will allow GPS to track the location of plain-clothed officers during emergency situations.

Ms. Jones made a motion, seconded by Ms. Santalucia, to approve the amendment to the Police Policy Section I (G) Adjustments made to maintain GPS coverage of portable and vehicle radios of Detectives and Police Administration. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

3. Authorization to Advertise – Traffic Signal Maintenance Contract

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize advertisement of the Traffic Signal Maintenance Contract and placement on PennBid. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

4. Authorization to Advertise – Meadowbrook Manor Culverts Project

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize advertisement for the replacement of two culverts in Meadowbrook Manor. Ms. Santalucia called for public comment. Joshua Anderson asked about timing of the project. Mr. Otteni provided a timeline for the various steps in the process and gave an estimated construction start of 10 weeks out with an additional two weeks to complete the work, weather permitting. There being no further public comment, the motion was approved 2-0.

5. Authorization to Advertise – Cured-in-Place Pipe Project

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize advertisement of the Cured-in-Place Pipe Project and placement on PennBid. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

6. Authorization for Drainage Improvements on Tapestry Circle

Mr. Otteni reviewed his August 7, 2019 Memorandum and explained how increased rainfall has magnified already-existing problems with the drainage pipe at the top of Tapestry Circle. He showed pictures of the site and described the plan to improve the situation. Ms. Gleason advised that while workers will have to go on private property, with the owners' permissions, to complete the work, doing so in this particular instance will protect Township infrastructure.

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize staff to implement modifications to the drainage inlet at the top of Tapestry Circle, pursue agreements with property owners for construction and maintenance access, assume maintenance responsibilities of the improved drainage inlet and approve a budget amendment increasing the Drainage (4300-3668)

line item in the General Fund (01) by \$15,000. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

7. Resolution 2019-68 Adoption Procedures for Procurement of Pension Services

Ms. Jones made a motion, seconded by Ms. Santalucia, to approve Resolution 2019-68 establishing procedures for selecting pension plan professional services. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

8. Authorization for Afterhours Use of Albert C. Miller Park

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize the afterhours use of Albert C. Miller Park for an outdoor Movie in the Park Night on August 18, 2019, from 5:30 p.m. – 10:00 p.m. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

9. Staff Updates

Ms. Gleason advised that the Board received a letter from the owner of Buckman's Ski Shop expressing concern about the cost to install a bi-directional antenna so that police and emergency responder radios will work inside the building. After a police officer demonstrated the radio failure in certain parts of the building, Captain Herkner said the matter appears to be resolved with the property owner. The Board approved a draft response letter to the property owners.

Ms. Santalucia asked Captain Herkner to confirm for the record that the two Constables mentioned in recent news articles have no connection with the Township. Captain Herkner confirmed that they did not.

ADJOURNMENT:

The meeting adjourned at approximately 8:20 p.m.

Respectfully submitted,



Mimi Gleason
Recording Secretary