



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the First August Meeting

August 12, 2020

1. Call to Order

Chairman Rajesh Kumbhardare called to order the first August business meeting at 6:35 p.m. Those in attendance in addition to Mr. Kumbhardare were:

Theresa Santalucia, Vice-Chairman
Joshua Anderson, Supervisor
Vince Pompo, Solicitor
Mimi Gleason, Township Manager
Pam Gural-Bear, Assistant Township Manager
Beth Jones, Finance Director
Lee Benson – Police Chief
Ted Otteni – Public Works Director
Mark Moses – Director of Codes
Pat Layman – Minutes

ANNOUNCEMENTS:

The Board met in executive session prior to tonight's meeting to discuss matters of litigation and personnel.

Supervisor Anderson thanked the Public Works team and Public Works Director, Mr. Otteni, for the great job in dealing with the problems caused by last week's storm. Mr. Kumbhardare and Ms. Santalucia echoed Mr. Anderson's thanks and also expressed gratitude to the Police Officers and Firefighters in rescuing citizens from flooding and blocked roads.

The Board acknowledged Boscov's Department Store for its donation of \$460 to the Police Department in gratitude for helping the community.

Presentation from Representative Chrissy Houlahan's Office

Kira Floersheim, District Scheduler with Representative Houlahan's Office, was virtually present to advise of the various services that Representative Houlahan's office can provide to residents, including help with missing stimulus checks. While office staff is currently working from home, office hours are 9:00 a.m. – 6:00 p.m. with staff responding to voicemails within 48 hours. Representative Houlahan has voted for all COVID aid packages and has introduced legislation to establish a civilian workforce for contact tracing. Residents are encouraged to call or email for help or concerns.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to approve the Consent Agenda consisting of the following:

- Minutes of July 22, 2020
- Accounts Payable Warrant Report
- Resolution 2020-35 Disposition of Media

Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

BUSINESS:

1. Resolution 2020-36 Ready for 100

Ms. Gleason noted that the Board of Supervisors previously made a commitment to renewable energy when it accepted the West Chester Area 100% Renewable Energy Transition Study on March 11, 2020 laying out a road map for moving forward. The proposed Resolution will provide a more public commitment, joining numerous other municipalities in the effort.

Ms. Gleason introduced Jim Wylie with the Sierra Club, who was in virtual attendance to support the Resolution. Ms. Gleason shared a chart (included in the meeting packet materials on the Township's website) outlining various strategies to aid implementation.

Ms. Santalucia made a motion, seconded by Mr. Anderson, to adopt Resolution 2020-36 supporting a renewable energy future. Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

2. Approval of Fulton Bank Resolution for New Bank Account

Ms. Jones explained that Detective Sergeant Jason Madormo serves as the Team Commander for the West Chester Regional Emergency Response Team and as such is responsible for facilitating the Team's finances. The proposed resolution will allow a new bank account to be opened for this purpose that will facilitate paying bills and tracking funds.

Mr. Anderson made a motion, seconded by Ms. Santalucia, to approve the Fulton Bank Corporate Resolution associated with the Township's opening of a new bank account. Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

3. Approval of Policies for Police Department

Chief Benson reviewed the various policies explained more fully in his Memorandum dated August 6, 2020.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to approve the following policies:

- Mobile Video and Audio Recording Systems
- Pennsylvania Crime Victims Act
- Speed Timing Devices
- Accreditation

Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

4. Approval of revised investment policy for pensions

Ms. Jones reviewed her August 12, 2020 Memorandum and noted that the Pension Advisory Board reviewed the draft policies and issued a motion on July 22, 2020 recommending adoption by the Board of Supervisors. Fiduciary duty will be shared with PFM Investment Advisors and U.S. Bank as Trustee and Custodian.

Mr. Anderson made a motion, seconded by Ms. Santalucia, to approve the Investment Policy statements for the Police and Non-Uniformed Pension Plans as recommended to the Board of Supervisors by the Pension Advisory Board. Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

5. Renewal of real estate tax collection agreement with Keystone

Ms. Jones explained that Keystone has served as the Township's tax collector for three years. The proposed agreement is for two additional years (2020 to 2022) with one-year renewal options.

Ms. Santalucia made a motion, seconded by Mr. Anderson, to approve the extension of the Tax Collector Agreement with Keystone Collections Group for West Whiteland property tax collection. Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

6. Approval of Amendment and Restatement of Reimbursement Agreement for CVT Route 100 Crossing Project

Mr. Otteni explained that the Township's multimodal trail project was combined with the County's Route 100 Crossings Improvements Project to secure a better construction price as well as reduce impacts to the public. The proposed amendment addresses future maintenance as well as indemnification resulting from the design of the Crossing Project.

Ms. Santalucia made a motion, seconded by Mr. Anderson, to authorize the signature of the Amendment and Restatement of Reimbursement Agreement for the Chester Valley Trail, Route 100 Crossing Project between Chester County and West Whiteland Township. Mr. Kumbhardare called for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

7. Authorization to Advertise for Trash Bags

The proposed bid will be for the current 33-gallon black bag twist tie closure with the WWT logo and provides for up to 600,000 bags to be purchased over a two-year period.

Ms. Santalucia made a motion, seconded by Mr. Anderson, to authorize advertisement of the bid notice to purchase trash bags. Mr. Kumbhardare call for public comment, and there were none. A roll call vote was taken, and the motion was unanimously approved.

8. Township Commission Updates from Board Liaisons

Mr. Anderson reported that the Historical Commission reviewed a draft for the interpretive sign to be erected at the Lochiel Farm residential development.

Mr. Kumbhardare advised that Friends of the Parks is planning a holiday lights contest that will be consistent with social distancing guidelines. The Planning Commission reviewed the land development plan of Raj Real Estate to construct a retail/storage building at 4 Tabas Lane but no motion was issued. The Planning Commission also issued a motion recommending approval of a subdivision of a residential lot into two lots to accommodate a two-family (twin) dwelling at 1250 Ship Road. Work continues on the Urban Land Institute project to study the Town Center/Exton Crossroads area.

9. Staff Updates

Mr. Otteni said all pump stations are up and running after last week's storm. A sewer system inflow study is set to begin next Monday.

ADJOURNMENT

The meeting adjourned at approximately 7:50 p.m.

Respectfully submitted,



Mimi Gleason
Recording Secretary