



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the First May Meeting

May 9, 2018

1. Call to Order

Chairwoman Theresa Santalucia called to order the first May business meeting at 6:30 p.m. Those present besides Ms. Santalucia were as follows:

Michele Moll	-	Vice-Chairman
Mimi Gleason	-	Township Manager
Pam Gural-Bear	-	Assistant Township Manager
Ted Otteni	-	Public Works Director
Amy Heinrich	-	Finance Director
Joseph Catov	-	Police Chief
Vince Pompo	-	Solicitor

ANNOUNCEMENTS:

The Board met in executive session on May 2, May 4, and May 9, 2018, and prior to and after this meeting this evening to discuss matters of litigation and personnel.

PUBLIC COMMENT

A resident of Whiteland Woods requested speed bumps be constructed on the interior roads of the development to slow speeders. Mr. Otteni explained that speed bumps can be problematic for snow plowing and emergency response operations, and rumble strips create noise for nearby residents. Police Chief Joe Catov said he would put more details in the neighborhood and place the electronic speed signs on the streets while looking into other solutions.

CONSENT:

Ms. Moll made a motion, seconded by Ms. Santalucia, to approve the Consent Agenda consisting of the following:

- Approval of April 25, 2018 Minutes
- Accounts Payable Warrant Report
- Resolution 2018-22 Disposition of Media

Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

NEW BUSINESS:

1. Discussion on the "Pay as you Throw" Trash System

Ms. Gleason explained that the Township has three-year contracts with options for two additional years with each of the trash and recycling haulers. Being in the third year, the Township has until the end of this month to give notice to both haulers as to whether it will exercise the 2019 option. She explained that the "Pay as you Throw" system was initially set up to control costs and incentivize recycling. The Township uses dual stream recycling which keeps paper separate from glass and plastic thereby producing a cleaner recycled material with increased value. The hauler keeps the recycled material which in turn provides a lower cost to the Township. The program has been successful in controlling costs and in generating one of the highest rates of recycling in the state. The Public Services Commission recommended that the Board of Supervisors go out to bid for just the recycling portion for two years in an effort to get a better price. The cost of the trash contract remains flat for the two additional years.

The Board then took comments from residents in attendance. Some opposed the program expressing that it was not convenient to purchase the designated bags, the bag can easily be ripped by animals allowing the trash to spread throughout a neighborhood, and the bag is too small. Others were in favor of keeping the program noting the low cost and the higher volume of recycling that results from the program.

A resident suggested the Township conduct a survey to see how all of the residents feel about the program.

One resident said he has observed the recycling hauler placing all recyclable material into one stream. Staff will investigate this.

Ms. Moll made a motion, seconded by Ms. Santalucia, to accept the 2019 option for the trash hauler contract and to authorize staff to go to bid for a one-year contract with a second-year option for the recycling hauler. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

The Board will continue to seek public input on the program over the next several months in preparation for upcoming contracts.

2. Resolution 2018-23 Tapping Fees

Mr. Otteni reviewed his May 2, 2018 Memorandum and explained that the Ordinance adopted last month changed the way tapping fees are assessed for commercial properties. The price had not changed since 2005, so a study was conducted to see if the correct amount was being charged. The one-time fee to tie into the sewer system (tapping fee) goes toward capital improvements to the sewer system. No change was proposed for residential, but commercial properties will now be based on consumption of water usage.

Ms. Moll made a motion, seconded by Ms. Santalucia, to enact Resolution 2018-23, a Resolution for imposing tapping fees, to adopt updated sewer tapping fees and procedures. Ms.

Santalucia called for public comment and there were none. The motion was approved 2-0.

3. Authorization to Advertise Road Work Bid

Mr. Otteni reviewed his April 24, 2018 Memorandum identifying portions of eight roads within the Township scheduled for resurfacing, the cost of which will be paid for with liquid fuels funds. This is money that comes from a gas tax imposed at the pump, and then distributed to municipalities by the State based on population and miles of roads.

Ms. Moll made a motion, seconded by Ms. Santalucia, to authorize advertisement for the 2018 Roadwork Contract and placement on PennBid. Ms. Santalucia called for public comment and there were none. The motion was approved 2-0.

4. Review of Township Financial Statements

Ms. Heinrich reviewed the audit results for 2017 noting that it was a clean audit with no issues. The Township remains in a strong financial position with a surplus, strong reserves, and a Aaa bond rating. Revenues were strong last year from realty transfer tax on the sale of properties. Remaining revenues are stable and taxes have been kept flat for several years – one of the lowest tax rates in the area. The pensions are in good financial condition with the nonuniformed plan overfunded at 104% and the police plan 98% funded. The financial statements are available for viewing on the Township's website (www.westwhiteland.org).

ADJOURNMENT

The meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,



Mimi Gleason
Recording Secretary