

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION
REGULAR MEETING MINUTES
March 6, 2019**

CALL TO ORDER:

The Public Services Commission (PSC) regular monthly meeting was called to order at 6:30 p.m. Those present were as follows:

MEMBERS PRESENT

John Ceschan
Brian Dakin
Kevin Doyle
James Duffy
Janice Gottesfeld
Rob Hall
Timothy Hubbard
Kevin Moore
Joe Roscioli

TOWNSHIP STAFF

Pam Gural-Bear, Assistant Township Manager
Ed Culp, Assistant Director of Public Works
Beth Jones, Board of Supervisors Liaison
Justin Smiley, Township Planner

PUBLIC COMMENT: None

MINUTES:

A motion was made by Mr. Roscioli, seconded by Mr. Doyle, to approve the minutes of the February 6, 2019 meeting, as corrected. The motion was unanimously approved.

ANNOUNCEMENTS:

An Egg Hunt will be held on Saturday, April 13th at Boot Road Park beginning at 10:00 a.m. Anyone interested in helping should contact Mrs. Gottesfeld.

OPEN DISCUSSION:

1. Public Open House

A Public Open House will be held on Tuesday, April 9, 2019 from 5-8 p.m. at the Township Building. Justin Smiley, the Township Planner, was present to provide an overview of the event. The primary focus will be on development within the Township. Currently planned are exhibits/display tables, five presentations in the main meeting room, and a questions and answer session. The following topics will be addressed at the event:

Exhibits and Display Tables (Staff will be present)

- What a Township does; what a Township regulates; and, where to find information
- The Planning/Development process (traffic impact fees, open space fees, etc.)
- Use and Occupancy permit process

- The Township's role in development
- Regional growth and development in our surrounding municipalities
- Landscapes 3: Chester County Comprehensive Plan
- Planned and approved transportation improvement projects

Short Presentations (6:00 – 6:45 p.m. in the Main Meeting Room)

- Current State of Development in West Whiteland Township/Development by Design
- Bicycle and Pedestrian Plan
- Chester Valley Trail to Exton Train Station Connector
- Ship Road Couplet
- Pottstown Pike/Exton Train Station Improvements

Question and Answer Session (6:45 – 7:30 p.m. in the Main Meeting Room)

PSC members suggested incorporating the following into the displays and presentations:

- Include the surrounding counties in the 'Regional growth and development' display
- Add 'proposed, under review, pending approval or approved' to information on the displays so that attendees do not assume the development, project, or improvements are approved.
- Emphasize the improvements provided by developers or prepare a map showing the new traffic improvements constructed by the developers in conjunction with the development plan.
- Include property owner's development rights within the 'planning/development process' to explain why the Township cannot deny development.

2. 2019 Sun Shade Grant/Skin Cancer Awareness Program

Mr. Dakin reviewed the American Academy of Dermatology (AAD) 2019 Sun-Safety/Skin Cancer Awareness Program. The AAD promotes a Shade Structure Grant Program. Sun safety and skin cancer awareness programs and activities will be planned as part of the grant program. An application for the installation of a permanent shade structure will be submitted by November 30th for the next grant cycle. Grant awards will be announced in February 2020.

3. Public Works Department Update

Mr. Dakin mentioned that the sinkholes on Clover Mill Road have been repaired, and the project is almost completed. Also, emergency sewer main work was completed on Katie Way.

4. Clean Energy Plan

Ms. Jones explained that the West Chester Area Council of Governments (COG) of which West Whiteland Township is a member, was interested in developing a Clean Energy Plan. Requests for Proposals were accepted, reviewed by the township managers, and the COG selected a vendor.

Public Services Commission
Minutes of the March 6, 2019 Meeting

Last month, the Board of Supervisors approved moving forward with the renewable energy plan and fund a share of the cost. The plan will provide short-term, mid-term, and long-range goals and methods to achieve 100% renewable energy by 2050. As feedback is received, Ms. Jones will be bringing the information to the PSC for discussion and input.

ADJOURNMENT:

Mr. Roscioli made a motion, seconded by Mr. Doyle, to adjourn the meeting; the meeting adjourned at approximately 7:55 p.m.

Respectfully Submitted,



Kevin Moore, Secretary