

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION
REGULAR MEETING MINUTES
March 4, 2020**

CALL TO ORDER:

The Public Services Commission (PSC) regular monthly meeting was called to order at 6:30 p.m.

MEMBERS PRESENT

Brian Dakin
Kevin Doyle
James Duffy
Rob Hall
Timothy Hubbard
Kevin Moore
Joe Roscioli

TOWNSHIP STAFF

Pam Gural-Bear, Assistant Township Manager
Ed Culp, Assistant Director of Public Works
Rajesh Kumbhardare, Board of Supervisors Liaison
Denise Serino, Solid Waste & Recycling Coordinator

PUBLIC COMMENT: None

MINUTES:

Mr. Dakin made two amendments to the February 5, 2020 meeting minutes. A motion was made by Joe Roscioli, seconded by Mr. Dakin, to approve the minutes of the February 5, 2020 meeting. The motion was unanimously approved.

ANNOUNCEMENTS:

Mr. Dakin reminded everyone that the Friends of the Park Annual Egg Hunt is scheduled for April 4.

Also, Mr. Dakin announced that West Whiteland Township is one of the 2020 recipients of the American Academy of Dermatology (AAD) Sunshade Grant Awards for up to \$8,000 to offset the cost of UV protectant installations. The Township proposed to install dugout roofs on the 90-foot baseball diamond at Boot Road Park. There is a 45-day window in which to submit estimates to AAD to show the Township's intention to spend the money for that purpose within this calendar year. AAD will supply signage to show that the improvements were made possible in part by proceeds from their Grant.

Mr. Culp announced that Linda Cleaver is retiring on Friday, March 6. Linda served as the Administrative Assistant for the Public Works Department for several years and prepared the minutes for the previously-named Municipal Services Commission and the current Public Services Commission. Thank you, Linda, for your hard work.

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OPEN DISCUSSION:

1. 2021 Trash and Recycling Collection

Ms. Serino reported on the results of the 2019 survey conducted of residents regarding trash and recycling services and advised that 69% of the residents would like to continue with the Pay as You Throw program. With the current contract expiring on December 31 of this year, Staff will be moving forward with the bid process. Some thoughts to consider include:

- Passing the current fee for disposal of mattresses on to the residents. Currently the Township pays a \$25 fee to the landfill when a resident puts a mattress out for collection. Other municipalities pass this charge onto residents, and Staff is concerned that people from other townships may bring their mattresses to West Whiteland to avoid the fee. Residents could pay for the fee online with a list of payors going to the hauler to pick up.
- Styrofoam has been removed from the collection of recyclable materials as there is no market for Styrofoam at this time. The hauler is currently adding it to the landfill.
- Staff is exploring the idea of adding a roadside litter collection to the Scope of Work. Roadside litter would be picked up by the hauler on roads designated by the Township. East Bradford Township currently utilizes a similar program.

Ms. Serino explained that typically the Township bids separately for waste and recycling, and also waste and recycling together to see which will be most cost effective. Staff is currently considering bidding the following options:

- Waste only
- Recycling only with hauler owning the material
- Recycling only with Township owning the material and utilizing the P&M Market
- Waste and recycling with hauler owning recycling material
- Waste and recycling with Township owning recycling material (utilizing P&M Market)

If the Township owns the recycling material, it will utilize the County's Process and Marketing program (P&M). The upcoming contract will be for years 2021-2023 with 2 one-year options that could potentially extend the contract through 2025. Ms. Serino said she expects to go out for bid in early August and asked if the Commission members have any feedback or other ideas or suggestions. Ms. Gural-Bear asked if the cost of selling the recycling material would be considered. Ms. Serino said it would. She added that the numbers come in weekly to the County Coordinator at the landfill. The bid will state that the Township is utilizing the P&M program so the haulers will know that they have to transport the material to the P&M location.

Currently the Township has a separate contract for waste only and a separate contract for recycling only with the hauler owning the material. The option of the Township owning the recycling material would necessitate moving from the current dual stream process to a single stream. While single stream is convenient for the residents, paper currently yields the most

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money. Should the Township decide to go back to dual stream, it would require re-educating residents. Mr. Hall asked if residents could continue dual stream and have the hauler pick up both streams. Ms. Serino thought this could be possible, noting the number of bins would not matter.

Mr. Roscioli asked if the location of the P&M market would remain the same for the duration of the contract. Ms. Serino will check but thought it would typically remain the same for the duration of a 5-year contract. It was noted that bidders would need to know if the location will change so they can factor the transportation costs into the bid.

Mr. Dakin asked how the new residential developments factor in. Ms. Serino said apartment complexes are not on the PAYT system. She added that Chadwell, Thomas Meeting, Indian King, and Exton Station are not on the system, but are asked each year if they would like to join. Mr. Kumbhardare confirmed that new apartment developments will provide their own disposal.

Mr. Roscioli suggested that residents wishing to dispose of a mattress contact the hauler themselves. Concern was expressed that some may choose to dump the mattress on the side of the road. Ms. Serino will check to see if the landfill defines the size of the mattress to determine if the same fee would be charged for a baby mattress as a king-size.

Ms. Serino further explained that haulers would not have to bid on all possible options, and briefly described the electronic bidding process. Mr. Hall asked if bidders couldn't just "cut and paste" numbers from one option to another. Ms. Serino said she was not sure that could be done on PennBid but added that bidders have several days in which to enter the required information.

Residents will be made aware of any changes via the Township Newsletter. Ms. Serino encouraged members to contact her with any additional ideas or comments.

2. Update on Exton Park Swedesford Recreation Area

Mr. Dakin said they are waiting for bid documents from the engineers to send development work out to bid. He was hopeful the documents would be received by the end of March, with bids opened by the end of April, and groundbreaking in June.

3. Update on Boot Road Park North

Mr. Dakin reported that the contractors are making progress and aiming for an end-of-May date available for league play. Mr. Dakin suggested that it might be helpful to have some type of banner/signage at the location alerting people that a park is coming soon. Mr. Culp said he will check with the contractor. Ms. Gural-Bear noted that there will be an article in the upcoming Township Newsletter.

4. Public Works Department Update

Mr. Dakin advised that the Public Works team continues to clear easements and evaluate inflow problems. Additionally, there has been some recent maintenance and fence repairs around

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the retention basin at Boot Road. Mr. Culp said the Department is moving forward on its project list.

Observations:

Mr. Hall reported on the dedication ceremony for the Exton Train Station, noting that Senator Dinniman and other speakers in attendance commented on the improved transportation in the area. Mr. Hall encouraged everyone to lobby for Sunday service at the Station, and Mr. Kumbhardare expressed a need for more half-hour services during the week. This would help with vehicle traffic in the evening as well.

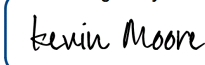
Mr. Hubbard advised that artist David Guinn will be painting murals at the Station and hopes they will incorporate the Township's identity in some manner. Those interested in being part of the group that will be providing mural suggestions to the artist should contact Mimi Gleason.

Mr. Hall suggested that the electronic scanning of passes at the Station should be available whenever trains are running, and not just until 1:00 p.m. as it is now. Mr. Kumbhardare suggested the Township reach out to SEPTA regarding a change.

ADJOURNMENT:

Mr. Roscioli made a motion, seconded by Mr. Hubbard, to adjourn the meeting; the meeting adjourned at approximately 7:25 p.m.

Respectfully Submitted,

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Kevin Moore, Secretary