

**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the First February Meeting

February 14, 2018

1. Call to Order

Chairwoman Theresa Santalucia called to order the first February business meeting at 6:30 p.m. Those present besides Ms. Santalucia were as follows:

Michele Moll	-	Vice-Chairwoman
Elizabeth Jones	-	Member
Mimi Gleason	-	Township Manager
Pam Gural-Bear	-	Assistant Township Manager
John Weller	-	Director of Planning and Zoning
Amy Heinrich	-	Finance Director
Joseph Catov	-	Police Chief
Mark Moses	-	Director of Codes
Vince Pompo	-	Solicitor

ANNOUNCEMENTS:

The Township Building will be closed on Monday, February 19, in observance of Presidents' Day.

The Board met in executive session on February 12 and prior to the meeting this evening to discuss matters of litigation.

PUBLIC DISCUSSION:

The Board listened to comments and concerns from residents regarding the Sunoco Pipeline Project. Senator Andrew Dinniman spoke, noting that a committee of citizens is developing parameters for a risk assessment, which is estimated to cost \$80,000 to \$100,000, and hoped that West Whiteland would contribute. He also said that Delaware County decided to issue a Request for Proposals for a hazard assessment of the pipeline. An hour was dedicated to public comments about the pipeline. Many residents expressed concerns about the safety of the pipeline so close to homes and supported the completion of a risk assessment. Other comments addressed concerns about the impact of construction of the pipeline on neighboring properties, the extent and effectiveness of inspections and questions about Sunoco's work. This was the first of more meetings to be scheduled regarding the pipeline.

PLANS:

1. Moser Court – Final Land Development

The land development application of Moser Court, LLP, was removed from the agenda at the Applicant's request.

REGULAR BUSINESS:

1. Approval of January 24, 2018 Minutes

Ms. Moll made a motion, seconded by Ms. Jones, to approve the January 24, 2018 Minutes. The motion was unanimously approved.

2. Accounts Payable Warrant Report

Ms. Jones made a motion, seconded by Ms. Moll, to approve the February 14, 2018, Accounts Payable Warrant Report. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

3. Resolution 2018-09 Disposition of Media

Ms. Moll made a motion, seconded by Ms. Jones, to enact Resolution 2018-09, reformatting memory cards from previous meetings. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

NEW BUSINESS:

1. Overview of Bike and Pedestrian Path to Exton Train Station

Ms. Gleason reviewed Mr. Otteni's Memorandum dated February 7, 2018, and explained that the Township received a multi-modal grant from the State and a matching contribution from the Wolfson Group, to construct a multi-use path for a pedestrian and bicycle connection between the Chester Valley Trail at Commerce Drive and the Exton Train Station. PennDOT is currently reviewing the project which will require modifications to the existing traffic signals. Construction could begin in the fall if approval is obtained by then from PennDot.

a. Resolution 2018-10 Traffic Signal Applications for Path to Train Station

Ms. Moll made a motion, seconded by Ms. Jones, to enact Resolution 2018-10 authorizing the Public Works Director to sign the four PennDOT Applications for Traffic Signal Approval for traffic signal improvements on Pottstown Pike associated with the construction of the multi-use path between the Chester Valley Trail and Exton Train Station. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

2. Resolution 2018-11 PA Small Water and Sewer Grant for Pump Station Improvements

Ms. Gleason reviewed Mr. Otteni's Memorandum dated February 6, 2018, requesting approval to apply for a grant in the amount of \$106,200 to the Pennsylvania Department of Community and Economic Development (DCED) funded by the Commonwealth Financing Authority, for the Pump Stations Safety Upgrades and Communication Improvements Project.

Ms. Moll made a motion, seconded by Ms. Jones, to adopt Resolution 2018-11, requesting PA Small Water and Sewer Program grant funding for the West Whiteland Township Pump Stations Safety Upgrades and Communication Improvements Project in the amount of \$106,200 and designating the Township Manager as the official to execute all documents related to the grant. Ms. Moll confirmed that the projects are included in the 2018 budget and would be funded through the sewer operating fund if the grant is not successful. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

3. Purchase of Audio/Visual System for Main Meeting Room

Ms. Gural-Bear reviewed her Memorandum dated February 7, 2018. The audio/visual system in the Township's Main Meeting Room is aging and has become unreliable. Staff researched five vendors and recommends Applied Video Technology.

Ms. Jones made a motion, seconded by Ms. Santalucia, to authorize staff to proceed with the purchase of a replacement audio/visual system for the Main Meeting Room in an amount not to exceed \$40,000. Ms. Santalucia called for public comment and there was none. The motion was unanimously approved.

4. Award of Custodial Services Contract

Denise Serino's February 6, 2018, Memorandum was reviewed.

Ms. Jones made a motion, seconded by Ms. Moll, to award the Custodial Services Contract for a three-year period (2018, 2019 and 2020) to the low bidder, Golden Inc. Building Maintenance in the amount of \$15,840 each year of service, and to authorize the Township Manager to execute the Independent Services Agreement, subject to receipt of the required Insurance and any outstanding bid documents. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

5. Resolution 2018-12 Signatories on Bank Accounts

Amy Heinrich reviewed her February 9, 2018, Memorandum noting the need to update signature authority for all Township accounts at Fulton Bank to remove former members of the Board of Supervisors and add the new members as authorized persons.

Ms. Jones made a motion, seconded by Ms. Moll, to adopt Resolution 2018-12 that will update signature authority for all accounts at Fulton Bank to include new members of the Board

of Supervisors and remove former members of the Board of Supervisors. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

6. Ratification of Motion to Intervene in Adelphia Gateway FERC Filing

Ms. Gleason explained that Adelphia Gateway filed an application for a Certificate of Public Conveyance before the Federal Energy Regulatory Commission (FERC) on January 12, 2018. FERC approval would authorize Adelphia's operation of an existing 84-mile pipeline in Pennsylvania. The Township filed a motion to intervene before the end of the filing comment period of February 13. By doing so, West Whiteland Township obtained party status to the proceedings and will receive copies of all documents filed by the Applicant and all other parties. There is no obligation for any additional legal action or expense. No construction is planned on this pipeline in West Whiteland Township.

Ms. Moll made a motion, seconded by Ms. Jones, to ratify the motion to intervene in the Adelphia Gateway FERC filing. Ms. Santalucia called for public comment and there were none. The motion was unanimously approved.

PUBLIC COMMENT:

Questions were asked about additional trail plans in the area and whether pedestrian improvements could be made to facilitate access from Whiteland Woods to Exton train station. Ms. Gleason and Mr. Weller explained that the County is finishing design of the extension of the Chester Valley Trail from Main Street to Oaklands Corporate Center and plans to straighten the Chester Valley Trail alignment across Route 100. The Township is developing a bike and pedestrian plan which will identify and prioritize gaps to be filled. Ms. Moll noted that it will be discussed at the Public Services Commission meeting on March 7th. There will be future meetings to solicit public input. The Township also is working on a feasibility study to identify means to reduce highway congestion around the Exton train station and improve bike and pedestrian access into the station, including from Whiteland Woods. That study is almost completed. A public meeting will be advertised for a to-be-determined date in the spring.

ADJOURNMENT

The meeting adjourned at approximately 8:30 p.m.

Respectfully submitted,



Mimi Gleason
Recording Secretary