

**WEST WHITELAND TOWNSHIP  
PUBLIC SERVICES COMMISSION  
REGULAR MEETING MINUTES  
February 6, 2019**

**CALL TO ORDER:**

The Public Services Commission (PSC) regular monthly meeting was called to order at 6:35 p.m. Those present were as follows:

**MEMBERS PRESENT**

Elizabeth Alakszay  
Kevin Doyle  
James Duffy  
Rob Hall  
Timothy Hubbard  
Kevin Moore  
Joe Roscioli

**TOWNSHIP STAFF**

Pam Gural-Bear, Assistant Township Manager  
Ted Otteni, Director of Public Works  
Ed Culp, Assistant Director of Public Works  
Beth Jones, Board of Supervisors Liaison

**PUBLIC COMMENT:** None

**MINUTES:**

A motion was made by Mr. Hall, seconded by Mr. Doyle, to approve the minutes of the January 9, 2019 meeting. The motion was unanimously approved.

**ANNOUNCEMENTS:**

Ms. Gural-Bear announced that a Public Open House was scheduled for April 9<sup>th</sup> with the primary focus on development in the Township. Justin Smiley will attend the March PSC to review the presentations and solicit feedback from the PSC.

**OPEN DISCUSSION:**

**1. Park Rules and Regulations**

Copies of the draft *West Whiteland Township Parks and Open Space Rules and Regulations* were reviewed. These rules and regulations will be posted at the Township Parks. The following suggestions were made:

1. Hours: No comments
2. Facilities: No comments
3. Alcoholic Beverages: Consider adding 'controlled substance'.
4. Personal Conduct:
  - Includes intoxication
  - Improper conduct within the parks so as to annoy or risk injury; change the word 'annoy' (i.e. disturb or disrupt)

5. Township Property: No comments
6. Fires: No comments
7. Motor vehicles: Ultralight aircrafts are addressed under the term 'motorized vehicles'
8. Operating a Business: Township permit is required (this will eliminate ultralight businesses from using the parks)  
Firearms: Remove 'no firearms' and include 'no discharge of firearms'; re-format so that firearms is a stand-alone item.
9. Dangerous Equipment and Activities: Consider removing the reference to 'athletic' equipment.
10. Golf: No comments
11. Sound Equipment: Level of music/sound that 'disturbs or distracts others' covered under 'Personal Conduct' (#4)
12. Fireworks: No comments

Other Suggestions:

- Will drones be addressed in the regulations? Drones could be managed under Personal Conduct.
- Leashing dogs – required under existing Township ordinance; signs are posted in the Parks
- Drugs – illegal under existing laws
- Park-specific rules will be posted in the appropriate Park

The next step will be to update the *West Whiteland Township Parks and Open Space Rules and Regulations* for the Township Solicitor's review.

## 2. Trash and Recycling Program

Last month, the PSC discussed the Trash and Recycling Program options. Mrs. Gural-Bear reviewed the changes made on the revised trash and recycling newsletter article and survey. She will try to incorporate any new changes suggested by the PSC. Discussion included the following:

Newsletter Article:

- In the newsletter article, revise the basis of the annual cost for West Whiteland Township's trash program to \$49/year and 1 bag/week at \$2.50/bag.

Survey:

- Number 1 – Remove the number. This statement is part of the instructions and not a survey question. Add a reference to completing the survey online.
- Number 2 (Change to Number 1)
  - \* Addition: Yes, and I buy *and use* WWT trash bags
  - \* Change: 'Yes, but I dispose of my trash myself' to *I recycle only*
  - \* Change the three options to:
    - I use WWT trash bags and recycling
    - I only use recycling
    - No, my apartment complex handles trash and recycling
- Chart
  - \* The heading is 'Collection System' but the text refers to collection scenarios. Change heading to *Collection Scenarios*.
  - \* Remove the term '*best-guess*' before estimates

- \* Change 'up and coming' to *alternative options* or *current conditions*. Up and coming infers this will be the new option the Township is considering.

The survey will be included in the March newsletter and electronically on the Township website or QR code. The results will be summarized for the PSC to make a recommendation to the Board of Supervisors at the PSC meeting in May.

### **3. Ideas to Generate Public Participation**

PSC members discussed ideas to engage public participation in the PSC and the other Township commission meetings. Thoughts and ideas included:

- Using social media to 'advertise' the commission meetings that are currently advertised on the Township website.
- Video the meetings.
- Placing the meeting agenda at the park kiosks.

Members also discussed the presentation at the Planning Commission meeting on February 5 regarding the proposed Ship Road Couplet. The project includes construction of new lanes for southbound Ship Road and a connection to the Chester Valley Trail.

### **4. Public Works Department Update**

Mr. Otteni stated that the sinkholes on Clover Mill Road have been repaired, and the project is almost complete. The Route 100 Pump Station Rehabilitation Project will be advertised for bidding in March. Sunoco will be doing more testing on Lisa Drive because of the development of a new sinkhole. Sound walls will be installed; Mr. Otteni will check with the Codes Department to ask if permits are required for the walls. The Township has no information on when Sunoco will move forward on the Mariner East pipeline activities.

### **ADJOURNMENT:**

Mr. Hubbard made a motion, seconded by Mr. Doyle, to adjourn the meeting; the meeting adjourned at approximately 7:40 p.m.

Respectfully Submitted,



Kevin Moore, Secretary