

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION
REORGANIZATION MEETING MINUTES
January 9, 2019**

CALL TO ORDER:

The Public Services Commission (PSC) reorganization meeting was called to order at 6:30 p.m. Those present were as follows:

MEMBERS PRESENT

John Ceschan
Brian Dakin
Kevin Doyle
James Duffy
Lee Ann Embrey
Rob Hall
Timothy Hubbard
Kevin Moore
Joe Roscioli

TOWNSHIP STAFF

Mimi Gleason, Township Manager
Pam Gural-Bear, Assistant Township Manager
Ed Culp, Assistant Director of Public Works
Beth Jones, Board of Supervisors Liaison
Denise Serino, Solid Waste Coordinator

Mr. Dakin led the group with the recitation of the pledge of allegiance.

REORGANIZATION FOR 2019:

A motion was made and unanimously approved to appoint the following Slate of Officers for 2019:

Chairman	Brian Dakin
Vice Chairman	Elizabeth Alakszay
Secretary	Kevin Moore

ADJOURNMENT:

The meeting was adjourned at approximately 6:35 p.m.

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION
REGULAR MEETING MINUTES
January 9, 2019**

CALL TO ORDER:

The Public Services Commission (PSC) regular monthly meeting was called to order at 6:35 p.m. Those present were as follows:

MEMBERS PRESENT

John Ceschan
Brian Dakin
Kevin Doyle
James Duffy
Lee Ann Embrey
Rob Hall
Timothy Hubbard
Kevin Moore
Joe Roscioli

TOWNSHIP STAFF

Mimi Gleason, Township Manager
Pam Gural-Bear, Assistant Township Manager
Ed Culp, Assistant Director of Public Works
Beth Jones, Board of Supervisors Liaison
Denise Serino, Solid Waste Coordinator

PUBLIC COMMENT: None

MINUTES:

A motion was made by Mr. Duffy, seconded by Mr. Doyle, to approve the minutes of the November 7, 2018 meeting. The motion was unanimously approved.

ANNOUNCEMENTS:

Ms. Gleason announced that a Public Open House was planned in April with the primary focus on development in the Township. Information will be presented on the development process, the Township's role in the development process, proposed residential projects, developer improvements associated with the projects, and Township transportation improvements, such as the Chester Valley Trail to Exton Train Station project. Potential traffic concerns resulting from the impact of new development in and around the Township will also be addressed. PSC members suggested presenting information on the financial benefit to residents of an increased commercial tax base, impact fees paid by a developer, and increased public safety and emergency services needs. Another suggestion was to video tape the presentations so that they would be available during the Open House and/or shared on the website.

This forum will provide an opportunity for the Township to provide information to the attendees, to answer questions, and receive concerns and suggestions. Information regarding the Open House will be in the Township newsletter sent out in March. During the planning stage, the PSC will provide feedback on the proposed presentations and displays.

At the Planning Commission meeting on February 5, 2019 at 7 p.m. there will be a presentation about a proposed development and traffic improvements near the intersection of

Business 30 and Ship Road. Two developers are proposing commercial and residential developments consisting of a Wawa and other retail units and single family homes and town homes. The proposal also includes construction of new lanes for South Ship Road and a connection to the Chester Valley Trail.

Mr. Dakin welcomed Tim Hubbard, the newly appointed member of the PSC. Tim has been a resident in West Whiteland Township for eighteen years; he currently works for Downingtown School District and Charlestown Township.

OPEN DISCUSSION:

1. Park Rules and Regulations

Copies of the *West Whiteland Township Parks and Open Space Rules and Regulations* and the *Chester County Parks Rules and Regulations* were reviewed. Discussion included the following:

- Park hours – Township hours are from dawn to dusk; County hours are 8 a.m. to sunset.
- Aerial motor vehicles (#7) – Address the use of ultralight aircrafts and drones. Noise disturbance complaints have been received regarding the ultralight use. Suggestions included requiring permission from the Township; specify areas drones are allowed; prohibiting drone use over crowds during concerts, kids playing in the park, and special events; approval of any commercial activity required by the Township (include insurance requirements). Ultralight use may be addressed under the Noise Ordinance.
- All terrain vehicles (#16) – Good example of detail; consider adding more vehicles i.e. snowmobiles.
- Multi-use fields at Exton Park are being used as 'Dog Parks' with dogs off-leash.
- Skateboards (#15) – Revisit the ban on skateboards; include in-line skates.
- Firearms (#8) – Update language pertaining to carrying and discharging firearms within the parks.
- Address intoxication and illegal drugs.
- Dangerous Athletic Equipment (#11) – Revisit use of baseballs (hardballs).
- Address boating and ice skating at Exton Park.
- Address horseback riding.
- Solicitation is covered under Township's Solicitation Ordinance.
- Address recycling. Prohibit disposal of personal trash brought into the Park.

Members can email Ed Culp with any additional ideas. An updated draft of the Township Rules and Regulations will be reviewed by Staff, discussed with the County, and presented to the PSC.

2. Trash and Recycling Program Options

Denise Serino provided an update on the trash and recycling options since the last discussion during the November PSC meeting. After further research, the hybrid program (Pay-As-You-Throw Program combined with a tote option) and private subscription options were no longer being considered. Another option to evaluate would be two different sized bags. Retailers

find this option problematic; however, the smaller bag could be sold only at the Township Building.

The following three collection options will be presented to residents in a Trash and Recycling Collection Survey for feedback:

- 1) Current System (PAYT): Township contracts with hauler. Resident buys WWT trash bags as needed and provides recycling container.
Estimated Annual Household Cost: \$170 - \$190 This amount includes the annual recycling fee.
- 2) Traditional Collection System: Township contracts with hauler. Resident provides own trash and recycling container.
Estimated Annual Household Cost: \$240 - \$260
- 3) Up and Coming/Increasingly Common: Township contracts with hauler. Hauler provides large totes and recycling containers.
Estimated Annual Household Cost: \$270 - \$290

The survey will be included in the March newsletter and electronically on the Township website. The results will be summarized for the PSC to make a recommendation to the Board of Supervisors in May.

3. Community Identity

Mr. Roscioli provided a summary of the history of West Whiteland Township. What is the identity we would like to create for West Whiteland Township and Exton? What is West Whiteland Township known for in the community? Thoughts and ideas included:

- A 'look' so that people know they have been in Exton
- Building façades
- Flower basket-lined streets
- Create a reason for people to come to Exton
- Event(s)
- A place for health and wellness initiatives (Main Line Health, Chester Valley Trail, walking paths, bike and pedestrian routes around the 'Exton Crossroads')
- Building a wall
- Socially – a place that values diversity
- Friends of the Parks, Chester County Library, Church Farm School, Chamber of Commerce join together on Township activities

PSC members were asked to continue thinking about West Whiteland Township's identity as they travel throughout the Township and other areas. Community identity ideas will be an on-going task.

4. Exton Park Grant and Fundraising Update

Ms. Gural-Bear announced that the Township will be awarded a \$500,000 grant through DCNR. The grant will be federally-funded through the National Parks Service and should be

awarded during the first quarter of the year. Staff is currently working on gathering the necessary documentation.

Also, in conjunction with the Exton Park fundraising campaign, preliminary interviews have been conducted with Staff, residents, and others to get feedback on Exton Park and why someone would want to donate funds. Ms. Gural-Bear will email the draft Business Case Study to the PSC. The next step will be to schedule interviews with potential stakeholders. If PSC members know of potential individuals, email their contact information Ms. Gural-Bear.

Construction should begin on Exton Park Phase I in 2019.

ADJOURNMENT:

Mr. Ceschan made a motion, seconded by Mr. Doyle, to adjourn the meeting; the meeting adjourned at approximately 8:20 p.m.

Respectfully Submitted,

Kevin Moore, Secretary