



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

ORGANIZATION MEETING

Minutes of the January Organization Meeting

January 6, 2020

ORGANIZATION

Call to Order

The January Organization meeting of the West Whiteland Township Board of Supervisors was called to order by Theresa Santalucia, at 6:30 p.m. Those present besides Ms. Santalucia were as follows:

Rajesh Kumbhardare	-	Member
Joshua Anderson	-	Member
Pam Gural-Bear	-	Assistant Township Manager
John Weller	-	Director of Planning and Zoning
Ted Otteni	-	Public Works Director
Joseph Catov	-	Police Chief
Vince Pompo	-	Solicitor

Swearing-in Supervisors, Auditor

The Honorable John R. Bailey administered the oath of office to newly-elected Supervisors, Rajesh Kumbhardare and Joshua Anderson, and Christian Callahan, Auditor.

1. Election of Chairman and Vice-Chairman of Board of Supervisors

Ms. Santalucia made a motion, seconded by Mr. Anderson, to elect Mr. Kumbhardare as Chairman of the Board of Supervisors. The motion was unanimously approved.

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to elect Ms. Santalucia as Vice-Chairman of the Board of Supervisors. The motion was unanimously approved.

2. Appointments

Staff

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the following staff appointments as outlined in the January 2, 2020 Organization Meeting Memorandum:

Secretary	Mimi Gleason
Assistant Secretary	Pam Gural-Bear
Treasurer	Mimi Gleason
Pension Administrator	Mimi Gleason
Zoning Officer	John Weller
Assistant Zoning Officer	Mark Moses
Assistant Zoning Officer	Dave Katzaman

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to appoint Theresa Santalucia as Voting Representative to PSATS and Chester County Association of Township Officials (CCATO), and to appoint Mimi Gleason as Primary Voting Delegate and Caroline Partridge as Alternate Voting Delegate to the Chester County Tax Collection Committee. The motion was unanimously approved.

Board and Commission appointments

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to appoint Lee Ann Embrey and James Duffy to the Public Services Commission for 4-year terms to end December 31, 2023. The motion was unanimously approved

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to appoint Ray McKeeman and Glenn Marshall to the Planning Commission for 4-year terms ending December 31, 2023. The motion was unanimously approved.

Mr. Anderson made a motion, seconded by Mr. Kumbhardare, to appoint Bobbie Eckman to the Historical Commission for a term ending December 31, 2024, and Jonathan Martin to the Historical Commission for a term ending December 31, 2021. The motion was unanimously approved.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to appoint Tom Bellisari and Chris Bamber to the Pension Advisory Board for terms ending December 31, 2022, and Victoria Griffith for a term ending December 31, 2021. The motion was unanimously approved.

Ms. Santalucia made a motion, seconded by Mr. Anderson, to appoint Russ Brierley Chairman of the Vacancy Board for a one-year term ending December 31, 2020. The motion was unanimously approved.

CPA appointment

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to appoint Maillie, LLP as Certified Public Accountants to audit the 2019 financials. The motion was unanimously approved.

3. Amount of Surety Bond for Treasurer

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to set the amount of the surety bond for the Treasurer at \$1,500,000. The motion was unanimously approved.

4. Resolution 2020-01 – Zoning Hearing Board

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to adopt Resolution 2020-01 appointing the Zoning Hearing Board with Paul Nickels to be reappointed to a term to expire December 31, 2022. The motion was unanimously approved.

5. Resolution 2020-02 Setting Township Fees and Consultant Rates

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to adopt Resolution 2020-02 setting Township fees and consultant rates as summarized in Memorandums dated January 2, 2020 and January 6, 2020. The motion was unanimously approved.

6. Resolution 2020-03 – Sewer Rent

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to adopt Resolution 2020-03 setting sewer rents (with no increase over 2018 rates) as set out in Caroline Partridge's Memorandum dated January 6, 2020. The motion was unanimously approved.

7. Resolution 2020-04 - Trash and Recycling Fees

Ms. Santalucia made a motion, seconded by Mr. Anderson, to adopt Resolution 2020-04 setting trash and recycling fees. The motion was unanimously approved.

8. Resolution 2020-05 Emergency Service Providers for West Whiteland

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to adopt Resolution 2020-05 setting emergency service providers as listed in the Resolution. The motion was unanimously approved.

9. Resolution 2020-06 Designation of Depositories

Mr. Anderson made a motion, seconded by Ms. Santalucia, to adopt Resolution 2020-06 designating depositories. The motion was unanimously approved.

10. Resolution 2020-07 Signature Cards for Fulton Bank

Mr. Anderson made a motion, seconded by Ms. Santalucia, to adopt Resolution 2020-07 signature cards for Fulton Bank. The motion was unanimously approved.

11. Resolution 2020-08 Signature Cards for Fulton Financial Advisors

Mr. Anderson made a motion, seconded by Ms. Santalucia, to adopt Resolution 2020-08 signature cards for Fulton Financial Advisors. The motion was unanimously approved.

12. 2019 Meeting Schedule

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to adopt the 2020 meeting schedule for the Board of Supervisors as the 2nd and 4th Wednesdays, with exceptions as noted on the handout in the meeting packet. The motion was unanimously approved.

13. 2020 Holiday Schedule

Mr. Kumbhardare made a motion, seconded by Mr. Anderson, to adopt the 2020 holiday schedule for non-uniformed employees as listed on the handout in the meeting packet. The

motion was unanimously approved.

BUSINESS:

1. Approval of December 11, 2019 Minutes

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the December 11, 2019 Minutes. Mr. Kumbhardare called for public comment and there were none. The motion was unanimously approved.

2. Accounts Payable Warrant Report

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the January 6, 2020 Accounts Payable Warrant Report. The motion was unanimously approved.

PUBLIC COMMENT:

Joe Altimari, resident and member of the Township Planning Commission, noted that the Township's Traffic Engineer was also the traffic engineer for an applicant/developer that previously submitted a plan to the Township for review. Mr. Otteni pointed out that the Township used an independent engineering firm to review the said plan. He added that the Planning Commission and the Board of Supervisors were aware of the matter, and the Township's Traffic Engineer has been advised that such a situation could not be repeated.

Stan Lieberman, resident of Exton Station, noted that the striping on the Township building parking lot was fading and difficult to see after dark. Mr. Otteni said he will look into the matter.

Henderson High School students in attendance for an Advanced Placement Government course included Nathan Cain, Reema Jadnav, and Safiya Topiwala.

ADJOURNMENT

The meeting adjourned at approximately 7:00 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary