

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION**

**Monthly Meeting Agenda
Wednesday, September 1, 2021 at 6:30pm**

Call to Order

Pledge of Allegiance

Public Comment

Review of Minutes – June 2, 2021 & August 4, 2021

Announcements

Open Discussion

1. Parks Plan Update
2. Development 101 – Evaluation of Educational Tools
 - a. Video
 - b. Newsletter
 - c. [Survey](#)
3. Community Day (September 25th) – Volunteers needed

What's Your Observation? A time for members to share items of importance to you or the community you live in.

Adjournment

Park Upgrades Plan

A/C 65.4520.3450	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Grand Total
Banbury											\$ 46,000		\$ 46,000
Playground Unit Replacement											\$ 40,000		\$ 40,000
Swing Set											\$ 6,000		\$ 6,000
Boot Road				\$ -	\$ -	\$ 59,000	\$ 125,000			\$ 30,000			\$ 214,000
Lighting for the Ballfields and Parking lot													\$ -
Picnic Pavilion and picnic tables						\$ 35,000							\$ 35,000
Seal Coat Lot and Walking Trail & Stripe Parking Lines					\$ -								\$ -
Shade roof for Ballfield Dugouts (50% grant)				\$ -									\$ -
Shade Structures for Playground (grant)							\$ 100,000						\$ 100,000
Snack Bar					\$ -								\$ -
LED Sign										\$ 30,000			\$ 30,000
Shade roof for Ballfield Dugouts						\$ 24,000							\$ 24,000
E V Charger							\$ 25,000						\$ 25,000
Burke Road					\$ 4,085	\$ 17,000							\$ 21,085
Additional Parking and Tree Removal						\$ 15,000							\$ 15,000
New Roof on Pavilion - Originally installed 1992					\$ 4,085								\$ 4,085
Re-establish Bridge, Fitness Trail & Nature Center (Eagle Scout Project)						\$ 2,000							\$ 2,000
Grove						\$ 11,000				\$ 60,000			\$ 71,000
New 2 to 5 play unit (replace octagon climber)										\$ 30,000			\$ 30,000
Replace Bridge						\$ 5,000							\$ 5,000
Replace Playground Equipment										\$ 30,000			\$ 30,000
Replace Swing Set						\$ 6,000							\$ 6,000
Meadowbrook Manor						\$ 60,000			\$ 92,000	\$ 25,000			\$ 177,000
New 2 to 5 play unit (replace octagon climber)									\$ 30,000				\$ 30,000
Playground Equipment Replacement									\$ 50,000				\$ 50,000
Resurface Tennis Courts										\$ 25,000			\$ 25,000
Swing Sets Replaced									\$ 12,000				\$ 12,000
Tennis Court Fencing						\$ 15,000							\$ 15,000
Resurface Tennis Courts (add lines for Pickle Ball)						\$ 45,000							\$ 45,000
Mill Valley			\$ -									\$ 4,500	\$ 4,500
Picnic Tables Recycled Plastic												\$ 4,500	\$ 4,500
Aerating Fountain			\$ -										\$ -
Miller	\$ -				\$ 29,995	\$ 27,000	\$ 40,000				\$ 27,000		\$ 123,995
Restain Boardwalk	\$ -					\$ 15,000					\$ 15,000		\$ 30,000

Park Upgrades Plan

A/C 65.4520.3450	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Grand Total
Restain Gazebo						\$ 12,000					\$ 12,000		\$ 24,000
Resurface Tennis Courts							\$ 40,000						\$ 40,000
Seal Coat Lot and Walking Trail & Stripe Parking Lines					\$ -								\$ -
LED Sign					\$ 29,995								\$ 29,995
Roscioli		\$ -					\$ 13,000					\$ 30,000	\$ 43,000
Replace Playground Equipment												\$ 30,000	\$ 30,000
Sealcoat parking lots		\$ -					\$ 13,000						\$ 13,000
Waltz		\$ -					\$ 7,000						\$ 7,000
Sealcoat parking lots		\$ -					\$ 7,000						\$ 7,000
Miller (Paid for out of Public Service Fund 65)								\$ 143,000					\$ 143,000
Lighting for the Tennis Courts, Park, Circle								\$ 100,000					\$ 100,000
Playground Add-On								\$ 28,000					\$ 28,000
Upgrade Bathrooms (Heat, Electric, etc.)								\$ 15,000					\$ 15,000
Projects in gray not funded out of the Park Upgrades Plan; noted on here to assist with planning for funding and workload.													
(blank)													
TOTAL													\$ 875,581
(blank)													\$ 875,581
Exton Park					\$ -								\$ -
Groundbreaking Sign					\$ -								\$ -
Catov Park							\$ 1						\$ 1
placeholder							\$ 1						\$ 1
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 34,080	\$ 199,000	\$ 185,001	\$ 143,000	\$ 92,000	\$ 115,000	\$ 73,000	\$ 34,500	\$ 1,751,162
2021 Expense: Repair landscaping caused by Sewer Easement (Woodlands)					4525								
					\$ 38,605								

Parks Upgrades Plan

Park		Project Description	Year	In \$
2017	Miller	Restain Boardwalk	2017	-
		Restain Boardwalk Total		-
2017 Total				-
2018	Roscioli	Sealcoat parking lots	2018	-
		Sealcoat parking lots Total		-
	Waltz	Sealcoat parking lots	2018	-
		Sealcoat parking lots Total		-
2018 Total				-
2019	Mill Valley	Aerating Fountain	2019	-
		Aerating Fountain Total		-
2019 Total				-
2020	Boot Road	Shade roof for Ballfield Dugouts (50% grant)	2020	-
		Shade roof for Ballfield Dugouts (50% grant) Total		-
2020 Total				-
2021	Boot Road	Seal Coat Lot and Walking Trail & Stripe Parking Lines	2021	-
		Seal Coat Lot and Walking Trail & Stripe Parking Lines Total		-
		Snack Bar	2021	-
		Snack Bar Total		-
	Burke Road	New Roof on Pavilion - Originally installed 1992	2021	4,085
		New Roof on Pavilion - Originally installed 1992 Total		4,085
	Miller	Seal Coat Lot and Walking Trail & Stripe Parking Lines	2021	-
		Seal Coat Lot and Walking Trail & Stripe Parking Lines Total		-
		LED Sign	2021	29,995
		LED Sign Total		29,995
	Exton Park	Groundbreaking Sign	2021	-
		Groundbreaking Sign Total		-
2021 Total				34,080
2022	Boot Road	Picnic Pavilion and picnic tables	2022	35,000
		Picnic Pavilion and picnic tables Total		35,000

Parks Upgrades Plan

Park		Project Description	Year	In \$
2017	Miller	Restain Boardwalk	2017	-
2022	Boot Road	Shade roof for Ballfield Dugouts	2022	24,000

Parks Upgrades Plan

Park		Project Description	Year	In \$
2017	Miller	Restain Boardwalk	2017	-
2022	Boot Road	Shade roof for Ballfield Dugouts Total		24,000
	Burke Road	Additional Parking and Tree Removal	2022	15,000
		Additional Parking and Tree Removal Total		15,000
		Re-establish Bridge, Fitness Trail & Nature Center (Ea	2022	2,000
		Re-establish Bridge, Fitness Trail & Nature Center (Eagle Scout Projec		2,000
	Grove	Replace Bridge	2022	5,000
		Replace Bridge Total		5,000
		Replace Swing Set	2022	6,000
		Replace Swing Set Total		6,000
	Meadowbrook Manor	Tennis Court Fencing	2022	15,000
		Tennis Court Fencing Total		15,000
		Resurface Tennis Courts (add lines for Pickle Ball)	2022	45,000
		Resurface Tennis Courts (add lines for Pickle Ball) Total		45,000
	Miller	Restain Boardwalk	2022	15,000
		Restain Boardwalk Total		15,000
		Restain Gazebo	2022	12,000
		Restain Gazebo Total		12,000
	Meadowbrook Manor (If Paid for by Developer)	Trail Connection to CVT	2022	25,000
		Trail Connection to CVT Total		25,000
2022 Total				199,000
2023	Boot Road	Shade Structures for Playground (grant)	2023	100,000
		Shade Structures for Playground (grant) Total		100,000
		E V Charger	2023	25,000
		E V Charger Total		25,000
	Miller	Resurface Tennis Courts	2023	40,000
		Resurface Tennis Courts Total		40,000
	Roscioli	Sealcoat parking lots	2023	13,000
		Sealcoat parking lots Total		13,000
	Waltz	Sealcoat parking lots	2023	7,000
		Sealcoat parking lots Total		7,000

Parks Upgrades Plan

Park	Project Description	Year	In \$
2017 Miller	Restain Boardwalk	2017	-
2023 Waltz			
Catov Park	placeholder	2023	1
	placeholder Total		1
2023 Total			185,001
2024 Miller (Paid for out of Public Service Fund 65)	Lighting for the Tennis Courts, Park, Circle	2024	100,000
	Lighting for the Tennis Courts, Park, Circle Total		100,000
	Playground Add-On	2024	28,000
	Playground Add-On Total		28,000
	Upgrade Bathrooms (Heat, Electric, etc.)	2024	15,000
	Upgrade Bathrooms (Heat, Electric, etc.) Total		15,000
2024 Total			143,000
2025 Meadowbrook Manor	New 2 to 5 play unit (replace octagon climber)	2025	30,000
	New 2 to 5 play unit (replace octagon climber) Total		30,000
	Playground Equipment Replacement	2025	50,000
	Playground Equipment Replacement Total		50,000
	Swing Sets Replaced	2025	12,000
	Swing Sets Replaced Total		12,000
2025 Total			92,000
2026 Boot Road	LED Sign	2026	30,000
	LED Sign Total		30,000
Grove	New 2 to 5 play unit (replace octagon climber)	2026	30,000
	New 2 to 5 play unit (replace octagon climber) Total		30,000
	Replace Playground Equipment	2026	30,000
	Replace Playground Equipment Total		30,000
Meadowbrook Manor	Resurface Tennis Courts	2026	25,000
	Resurface Tennis Courts Total		25,000
2026 Total			115,000
2027 Banbury	Playground Unit Replacement	2027	40,000
	Playground Unit Replacement Total		40,000

Parks Upgrades Plan

Park		Project Description	Year	In \$
2017	Miller	Restain Boardwalk	2017	-
2027	Banbury	Swing Set	2027	6,000
		Swing Set Total		6,000
	Miller	Restain Boardwalk	2027	15,000
		Restain Boardwalk Total		15,000
		Restain Gazebo	2027	12,000
		Restain Gazebo Total		12,000
2027 Total				73,000
2028	Mill Valley	Picnic Tables Recycled Plastic	2028	4,500
		Picnic Tables Recycled Plastic Total		4,500
	Roscioli	Replace Playground Equipment	2028	30,000
		Replace Playground Equipment Total		30,000
2028 Total				34,500
TBD	Boot Road	Lighting for the Ballfields and Parking lot	TBD	-
		Lighting for the Ballfields and Parking lot Total		-
TBD Total				-
(blank)	Projects in gray not funded out of the Park Upgrades Plan	(blank)	(blank)	
		(blank) Total		
	TOTAL	(blank)	(blank)	875,581
		(blank) Total		875,581
(blank) Total				875,581
Grand Total				1,751,162

MEMORANDUM



TO: PSC Members
FROM: Pam Gural-Bear
DATE: August 27, 2021
SUBJECT: Evaluation of Development 101 Educational Tools

The Township has experienced rapid development and building within a relatively short period of time. Township staff has been working on educating the public on what the Township can and cannot do as it pertains to approving development projects.

New educational tools that will be rolling out over the next 3 months include a Development 101 Video, Newsletter and Survey. Below is the proposed schedule for the public outreach program:

- Development Survey released at the August concerts (soft opening to test)
- Development Video on website discusses Development Philosophy: Development by Design
- Development Newsletter with Exton Crossroads Survey to be distributed to residents and businesses by mid-September
- Community Day (September 25th): Table with Crossroads Map, Survey and ULI Study. Staff and volunteers will be present to discuss Exton Crossroads future with attendees
- Public Meetings: October – December to discuss development themes from Development by Design (Development/Economic, Historic, Open Space/Parks, & Transportation) with relation to the Exton Crossroads. Businesses meeting will also take place during this time. (Virtual Meetings)
- Wrap-up/Results Public Meeting: Will focus on feedback from the fall events, survey results, and next steps for Exton Crossroads Implementation. Early 2022.

At the PSC meeting on September 1st, we will discuss your feedback on the video and newsletter. Some questions to ponder:

- What are your general overall thoughts about the video, newsletter and survey?
- Were your original concerns regarding the first video addressed?
- What did you learn from watching the video, reading the newsletter and taking the survey that you did not know previously?
- Will your neighbors and the community benefit from these 3 educational tools?
- What other comments and suggestions do you have regarding educating the community, engaging the residents in the next planning cycle and building the sense of community?