

WEST WHITELAND TOWNSHIP  
**JOINT COMMISSION MEETING**  
Meeting Agenda

Tuesday, June 26, 2017  
6:00 p.m. – 7:00 p.m.

Meeting Called to Order

Pledge of Allegiance

Business

Roundtable Discussion – Proposed Merger of Parks & Recreation and the Municipal Services Commissions

What would the scope / purview be of the Public Services Commission?

Any additions / modifications to the list already proposed?

Does each current committee member see a role for themselves in the newly formed Commission?

Recommendation – Resolution No. 2017 - XX

Adjournment

# MEMORANDUM



**DATE:** June 6, 2017  
**TO:** Municipal Services Commission  
Parks and Recreation Commission  
**FROM:** Mimi Gleason  
**SUBJECT:** Purpose, goals and composition of new commission

Below is a list of all current members of the MSC and P&RC as information, followed by a proposed BOS resolution which lays out the purpose and goals for a new "Public Services Commission" for discussion at the June 13<sup>th</sup> meeting.

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## **Current members of the MSC and P&RC:**

<b>MSC</b>		<b>P&amp;RC</b>	
<u>Name</u>	<u>Term expires</u>	<u>Name</u>	<u>Term expires</u>
Kevin Moore	12/31/2017	Kevin Doyle	12/31/2017
Bob Byrne	12/31/2018	John Ceschan	12/31/2018
Joe Ceribelli	12/31/2018	Liz Alakszay	12/31/2020
Laird Duncan	12/31/2019	Janice Gottesfeld	12/31/2020
Lee Ann Embrey	12/31/2019	Brian Dakin	12/31/2021
Chris Paski	12/31/2020		

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## **RESOLUTION NO. 2017 -**

**Whereas**, the Board of Supervisors and staff strive to provide high quality, cost-effective local government services; and

**Whereas**, the Board and staff benefit from citizens who are knowledgeable about Township services and willing to serve as a sounding board and conduit for ideas to improve services or address community concerns; and

**Whereas**, after the Municipal Authority transferred ownership of the sanitary sewer system to the Township and was disbanded in 1987, the Municipal Service Commission was formed in its place to serve as an advisor and recommending body to the Board of Supervisors with regard to design and construction of improvements to the sewer system, a responsibility now filled by professional staff and consultants; and

**Whereas**, the Park and Recreation Commission was created in 1971 to analyze the need for public parkland and recreational facilities and activities, an ongoing but intermittent need that overlaps with other responsibilities of the Township;

**Now, therefore, be it resolved** by the Board of Supervisors of West Whiteland Township:

1. To sunset the Municipal Service Commission, effective as of the date of this resolution;
2. To sunset the Park and Recreation Commission, effective as of the date of this resolution; and
3. To create a Public Services Commission, as follows:
  - a. **Purpose:** The Public Services Commission will provide recommendations, ideas and feedback to the Board of Supervisors and Township staff in the following areas:
    - 1) Plan for and evaluate use of the parks, including the development of Exton Park, funding for improvements, planning for replacements and upgrades to park amenities, and ideas and feedback for programming in the parks;
    - 2) Provide feedback on the Township's required public information initiatives to educate residents about stormwater management;
    - 3) Participate in planning and provide feedback on the current and future bike and pedestrian network;
    - 4) Share ideas and feedback for improving communication with residents;
    - 5) Serve as needed as a traffic committee, providing a public forum for resident concerns about current or future traffic impacts and potential solutions;
    - 6) Provide feedback on business operations (rates, billing, quality of service) of the sanitary sewer system and residential trash and recycling collection; and
    - 7) Other initiatives as assigned or delegated by the Board of Supervisors.
  - b. The Commission shall consist of up to eleven (11) members appointed by the Board of Supervisors. Each Commission member shall serve for a four (4) year term, except that the terms of those first appointed shall coincide with the respective member's term on the former Municipal Service Commission and Park and Recreation Commission.
  - c. The Commission shall annually elect a Chairman who will preside over meetings and such other officers as may be required for the conduct of its business.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_, 2017.

WEST WHITELAND TOWNSHIP  
BOARD OF SUPERVISORS

\_\_\_\_\_  
Steve Soles, Chairman

\_\_\_\_\_  
George Turner, Vice Chairman

ATTEST:

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Mimi Gleason, Secretary

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Joseph Denham, Member