

**WEST WHITELAND TOWNSHIP
PUBLIC SERVICES COMMISSION
Monthly Meeting Agenda
Wednesday, February 5, 2020 at 6:30 p.m.**

Call to Order

Pledge of Allegiance

Public Comment

Review of Minutes

January 8, 2020

Announcements

Open Discussion

1. Intro to Recycle Coach – Website Update
2. Township Website Proposed Plan
3. Public Works Department Update

What's Your Observation? A time for members to share items of importance to you or the community you live in.

Adjournment

NOTE: Meeting Packet is on the Township website

MEMORANDUM

TO: Public Services Commission
FROM: Beth Jones, Finance Director
SUBJECT: Website Review
DATE: February 5, 2020



Recommended Motion

None needed.

Background

The Trash and Recycling pages on the Township website are being updated. The main shift is from PDF and web pages to one centralized page that utilizes the app, Recycle Coach, embedded into the Township's website. Township employee, Denise Serrino, our Solid Waste Coordinator, has completed the background work needed to input all the Township's content into the app.

An email was sent to the PSC members on January 31st requesting their help in reviewing the new page and providing feedback, questions, concerns, to Denise. The PSC members will be our beta testers. Denise prefers to receive your thoughts prior to the PSC meeting so she can review and come to the meeting prepared to discuss the items with the PSC.

The link below is not yet live, so if you navigate to another page on the Township's website you will not be able to navigate back to the page you're reviewing. Instead, you'll need to click on the link below again. All comments and questions are welcome; however, please keep in mind that there are some formatting limitations to the app and to our website page that may limit the implementation of your suggested changes.

Link to review: <https://www.westwhiteland.org/366/Trash-and-Recycling-Disposal>

Denise's email address: dserrino@westwhiteland.org